



Republic of the Philippines  
**SOUTHERN LUZON STATE UNIVERSITY**  
Lucban, Quezon

OFFICE OF THE PRESIDENT

**NOTICE TO PROCEED**

KHALIL A. LACANDOLA  
Owner  
**BITUIN MEDICAL SUPPLIES TRADING**  
Lucena, City

Sir/Madam,

The attached Purchase Order No. 2026-02-0027 are already approved so NOTICE is given to BITUIN MEDICAL SUPPLIES TRADING for the purchase of Office Supplies and Materials requested by M. SEÑO - REGISTRAR OFFICE with PR No. 2026-01-0171. Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

  
FREDERICK T. VILLA, DT  
University President

I acknowledge receipt of this Notice on : FEB . 11 , 2024

Name of the Representative of the of the Bidder: **BITUIN MEDICAL SUPPLIES TRADING**

Authorized Signature: 